



The countryside charity  
Northamptonshire

## Volunteer Role Profile

|                         |                                     |
|-------------------------|-------------------------------------|
| Volunteer Role          | <b>Planning assistant volunteer</b> |
| Volunteer Manager       | <b>Chair</b>                        |
| Where you will be based | <b>Community</b>                    |

### Why we want you

By volunteering with CPRE Northamptonshire you will be helping to find positive solutions for the issues facing Northamptonshire's countryside and rural communities. You will be able to make a real difference to the way in which future planning decisions are made.

As a planning assistant volunteer you will be examining planning applications made to both Northamptonshire unitary authorities and providing evidence and information for our Planning Technical Secretaries to make informed planning submissions. Your support will help us to influence planning outcomes and to achieve our goal of enhancing and protecting Northamptonshire's countryside, environment and rural communities.

We are ideally looking for volunteers with an interest in the planning system and its effect on the Northamptonshire countryside.

### What your role will entail

- Analysing specific planning applications and their potential impact on the countryside and rural environment
- Occasionally visiting proposed development sites in order to gain more in-depth knowledge of the application
- Attending regular local planning technical group meetings and reporting on specific applications and their progress
- Liaising with parish and the Northamptonshire unitary councils and other conservation bodies
- Liaising with planning representatives at CPRE National Office to learn about developments in national planning policy

### The skills and interests that will be needed in this role

- An interest in the countryside and environmental issues
- Previous experience in the planning sector and knowledge of the planning system is desirable but not essential. Training will be given
- An eye for detail and an interest in investigative work
- Motivation to carry out tasks independently and as part of a team
- Good written and verbal communication skills
- To be computer literate and have access to a computer and the internet at home
- To be able to commit to volunteering regularly to suit your availability

### **What you will get from being a volunteer**

- Use your skills and experience to contribute to the success of our organisation and make a positive difference to the countryside
- Meet like-minded people and enjoy being part of a team
- Enhance your CV by developing new skills and gaining valuable experience. You will receive training that can be used for a future employment role, with the opportunity to attend a volunteer induction day at CPRE's national office in London
- We'll give you a reference for your future work or volunteering
- We provide out-of-pocket travel expenses

**If you are interested in applying for this volunteer role, or have any questions about volunteering with CPRE Northamptonshire, please contact us by email:**

**[info@cprenorthants.org.uk](mailto:info@cprenorthants.org.uk) or by phone: 07962 180790**